



# Parent Information for Kiddie Kamp

## Andersen Center

820 N. Hayes

Site Supervisor:

Abi Vogel

708-446-2475

Center Camp Coordinator:

Amanda Heiman

708-259-1471

## Camp Description

This camp is a great opportunity to introduce your child to summer camps. A variety of activities and themes are planned to make sure your youngster has plenty of fun this summer. Arts and crafts, stories, songs and games will be included as children learn to interact with each other. All children must be toilet trained. **No swim days or field trips are scheduled for this camp. Ages 3-5**

**Wednesdays & Fridays**

**10:00am—12:00 Noon**

Registration Code	Session Dates
#602140-01	June 9-July 2
#602140-02	July 7-July 30



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## Preparing for the camp day

- Send your camper with a reusable water bottle to help keep them hydrated throughout their active day.
- Please apply sunscreen to your camper before leaving home. Pack additional sunscreen so that it may be reapplied by campers throughout the day. *Park District staff will not apply sunscreen, but will encourage and supervise the application by campers.*
- Dress campers in comfortable clothing that can get dirty. Make sure that they are wearing shoes that the camper can be active in; tennis shoes are strongly recommended.
- Check the weekly schedule sent home on the first day of the session for any additional needed
- Swimsuit and towel on splash-pad days. *If possible, please have your child wear their swimsuit underneath their clothes on these days to make transitions easier.*
- We've got plenty of fun packed into each day at camp. Please leave all toys, electronic equipment (including cell phones), and any other valuable items. They only serve as a distraction that can lead to behavior problems or disappointment if the item is lost, stolen, or damaged.
- Snacks will be provided at camp. Of course, you are welcome to send your child to camp with their favorite snack, but please do not send milk or mayonnaise-based products, as we will not have access to a refrigerator. *Due to severe allergies, please do not send peanut based products (including peanut butter), or any other tree-nut based products.*

## Sign In/Out Procedures

- Parents are responsible for signing their child both in and out of camp at the designated pick up and drop off locations.
- Sign-in procedures will begin at the scheduled camp start time. No children will be allowed into camp early.
- Parents and/or guardians are required to show a picture ID to staff until staff become familiar with those authorized to pick campers up.
- **Children must be at least 10 years of age to sign themselves in and out of camp.**
- A late fee will be billed to you for each occurrence that children are picked-up late:

1-15 minutes = \$10

16-30 minutes = \$20

31-45 minutes = \$30

46+ minutes = \$40

*Park District of Oak Park*

218 Madison Street  
Oak Park, IL 60302  
Phone: 708-383-0002  
Fax: 708-383-5702  
www.oakparkparks.com



## Inclusion

The Park District of Oak Park works cooperatively with the West Suburban Special Recreation Association (WSSRA) to integrate campers with disabilities into recreational programs. Inclusion aides may be present at camp to work one-on-one with a specific camper. These aides only intervene in necessary circumstances. If you feel that your camper would benefit from additional assistance at camp, be sure to communicate the necessary information to the Camp Director.

If your child will need special accommodations and you have not yet spoken to Park District staff or the Inclusion Coordinator from WSSRA regarding assistance, **PLEASE DO SO IMMEDIATELY!** There is a 2-week minimum notice required by WSSRA for proper staffing and training purposes.

## Camper Emergency Forms

So that staff can be prepared on the first day of camp, camper emergency forms must be returned to the Park District main office at 218 Madison by 5:00p.m. on the Thursday before camp begins.

**Please be aware that your child will not be allowed into camp without an emergency form completed by a parent or guardian by the first day of camp.**

All required forms are available online at [www.oakparkparks.com](http://www.oakparkparks.com)

## If your camper will miss a day of camp

Parents should call and notify the Site Supervisor of the child's absence daily. If we do not hear from you [via phone or written note] and the Supervisor reports your camper absent, staff will make every attempt to contact you by phone. Please help the staff avoid unnecessary phone calls by reporting your camper's absence or late arrival.

## If your camper isn't feeling well

For the benefit of all children in the program, we require that you keep your child home if he/she is sick. Symptoms include:

- Fever
- Persistent, deep, or hard cough
- Vomiting/diarrhea - *must be symptom-free for 24 hours*
- Contagious infestations or infections - *includes lice, ringworm, unexplained rashes, scabies, impetigo, or pinkeye*
- Runny nose

## Camper Code of Conduct

We want camp to be a great experience for everyone involved. In order for this to happen, everyone needs to play a role in creating a positive and safe environment. Campers have a responsibility to help with this as well by:

- Showing respect to all campers, staff, equipment, and facilities
- Behaving in way that results in only appropriate, kind, and positive interactions with others
- Leaving any unnecessary items at home that may cause a distraction at camp, including toys, cell phones, electronics, weapons or items that appear to look like weapons
- Using caution when playing with others so as to avoid causing bodily harm to others

Consequences for not following these or any other rules developed for specific camps will be shared with the campers each session. In order for this to be successful, the Park District asks for parents' support in enforcing these guidelines. Staff will address each incident with the camper (and parent if the situation requires) in a positive and fair manner meant to help teach campers how to make better choices. The Park District reserves the right to dismiss a camper whose behavior endangers the well-being of themselves or the camp and no refunds are issued in these circumstances.

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# Parent Information for Kiddie Kamp

## Field Center

935 N. Woodbine

Site Supervisor:

Abi Vogel

708-446-2475

Camp Coordinator

Amanda Heiman

708-259-1471

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### 10:00am—12:00 Noon

Registration Code	Days	Session Dates
#602140-07	M/W	June 7-June 30 <CANCELLED
#602140-03	T/Th	June 8-July 1
#602140-08	M/W	July 7-June 28
#602140-04	T/Th	July 6-July 29



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# Parent Information for Kiddie Kamp

**Fox Center**  
640 S. Oak Park Avenue  
**Site Supervisor:**  
Karen Quintana  
708-426-3585  
**Center Camp Coordinator:**  
Amanda Heiman  
708-259-1471

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***Mondays & Wednesdays***  
***10:00am—12:00 Noon***

<u>Registration Code</u>	<u>Session Dates</u>
#602140-05	June 7-June 30
#602140-06	July 7-July 28



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