



**Park District of Oak Park
Committee of the Whole
Oak Park Conservatory
615 Garfield Street
Oak Park, Illinois
Thursday, July 1, 2010**

Minutes

The meeting was called to order at 7:36pm.

I. Roll Call

Present: Commissioners Valentine, Graves and President Gartland. Commissioner Bracco arrived at 7:41. Commissioner Bullock was absent.

Park District Staff present: Gary Balling, Executive Director; Karin Schindel, Superintendent of Business Operations; Mike Grandy, Superintendent Buildings and Grounds; Matt Ellmann, Superintendent Recreation; Neil Adams, Project Manager; Jamie Lapke, Gymnastics Program Manager and Karen Gruszka, Executive Assistant.

Others Present: John Lawson, OP Tennis Association.

II. Recreation and Facility Program Committee

A. Initial Consideration of Oak Park Tennis Association as Affiliate Organization

Matt Ellmann informed the Board of the process that the Oak Park Tennis Association went through to be considered for an affiliation. Along with obtaining a not-for-profit status, they had submitted all of the necessary paperwork to the Park District. John Lawson of the Oak Park Tennis Association gave a history of the association and what they hoped to gain and contribute by being an affiliate and also the possibility of helping with future USTA grants. The Board discussed the fees the other affiliations paid, what they contributed to the Park District, the size of the affiliate, and whom it serves. Both John and members of the Board discussed bridging the gap between the 10 year old league and High School teams along with the training of parents to coach, similar to the way the other affiliates work, and possibly fund raising efforts. Matt advised the Board that he was looking for direction if he should proceed with the drafting of an agreement. The Board agreed he should proceed; which will be brought to Board at a future date.

B. Pro Forma Operating and Financial Analysis Report for a Proposed Expanded Gymnastics Center

Matt Ellmann began by reminding the Board of the limitations the Gymnastics facility has faced and how short term fixes have been delayed while seeking a better long term solution. He explained that the PDOP had solicited 120 other gymnastics centers, both private and public, for information to use in the Pro Forma. Matt then walked the Board through the Gymnastics Pro Forma Report explaining the space issues, financials, staffing, wait lists, programming and future expansion. Jamie Lapke talked about the struggles and loss of income and participants due to the limitations of space and classes. She discussed the gymnastic center she visited with visions for the future of the Park District's gymnastics and potential programming advising the Board that Illinois was the 5th largest gymnastics state. The Board thanked them for their diligence and detail in the report along with the fact that the report was on the conservative side. The Board discussed using other expanded gymnastics centers as benchmarks and were reminded

that in the fall the Park District would be running a travel study on the parking and traffic patterns for the gymnastic program which will be another piece as the Park District moves forward in their planning process. The Pro-Forma report will come before the Board at the July Regular Board Meeting for acceptance.

III. Buildings and Grounds/Facility Maintenance Committee

A. Art in the Park Committee Update

The Board was reminded of the Oak Park Area Arts Council and their apprentices from the teen art program *Off the Wall*. Since last summer, they have been creating murals for the wall on the sled hill in Barrie Park with completion expected at the close of summer this year. At the last Art Advisory Committee meeting, the application for the art murals were discussed at length including the cement block it would be adhered to, the way it would be attached to the wall, safety issues, the grouting used to hold the tiles, the details of the figures, etc. This item will come to the Board for approval in a future Regular Board Meeting.

B. Scoville Park Master Plan 2011-2015 Update

Director Balling advised the Board that he has been in contact with PDRMA regarding the tennis courts at Scoville Park. PDRMA has been provided with the size of the space the courts would occupy and the Park District has been reviewing the last 5 years of incident/accident for any findings of problems occurring because of the space between courts. Any information found will be sent to PDRMA. PDRMA will then come back to us with their opinion on the expansion of the courts. If the space was brought down to five feet, no trees would be impacted but the size would be improved slightly. The Scoville Park Master Plan will come before the Board at the July Regular Board Meeting, in its final draft form.

IV. Administration and Finance Committee

A. Review Investment Policy

The Board was reminded that no major changes had taken place to this policy, just an annual confirmation. The Board had no questions on this policy. This will come before the Board on the Consent Agenda at the July Regular Board Meeting.

B. Second Reading of Capital Improvement Plan

The Board was walked through the updates made to the Capital Improvement Plan derived from the first reading. Discussions on the CIP for the parks, phasing, and capital took place. There will be a third reading at the August 19, 2010 Board Meeting. No action by the Board is necessary for this item.

C. Board Strategic Retreat Update – Thursday, July 13, 2:00-5:00pm

The Board was reminded of the upcoming Board Strategic Retreat on Thursday, July 13, 2:00-5:00pm at the Oak Park Conservatory to discuss upcoming strategies and plans for the 2011 budget. No action by the Board is necessary for this item.

D. Calendar of Events

The Board were reminded of upcoming Park District events shown at the end of the Director's Report.

V. New Business

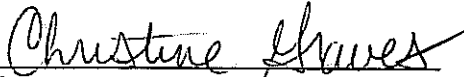
VII. Adjournment to Executive Session

At 9:02pm a motion was made by Commissioner Graves and seconded by Commissioner Bracco to adjourn to the Executive Session for the discussion of the purchase or lease of real property for the use of the District in accordance with section 2 (C) (5) which is an exception to the open meetings act. Motion carried in a roll call vote of 4:0.

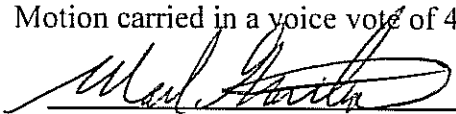
At 9:39pm a motion was made by Commissioner Valentine and seconded by Commissioner Graves to re-adjourn back to the Committee of the Whole meeting. Motion carried in a roll call vote of 4:0.

VIII. Adjournment

At 9:40pm a motion was made by Commissioner Graves and seconded by Commissioner Bracco to adjourn the Committee of the Whole meeting. Motion carried in a voice vote of 4:0.



Secretary
Board of Park Commissioners



President
Board of Park Commissioners

August 19, 2010

Date

August 19, 2010
