



Park District of Oak Park
Committee of the Whole
Oak Park Conservatory, 615 Garfield Street
Oak Park, Illinois
Thursday, April 10, 2008

Minutes

The meeting was called to order at 7:35 p.m.

I. Roll Call

Present: President Gartland, Commissioners Bracco, Bullock and Valentine. Commissioner Graves was absent.

Park District Staff present: Gary Balling, Executive Director; Mike Grandy, Superintendent of Buildings and Grounds; Kent Newton, Superintendent of Business Operations; Matt Ellmann, Superintendent of Recreation; and Yanie Myvett, Business Operations Assistant.

Others present: Josephine Bellalta and John MacManus from Altamanu, Inc.

II. Buildings and Grounds/Facility Maintenance

A. Carroll Park Land Acquisition and Improvements

Director Balling updated the Board on the Carroll Park project. Josephine Bellalta and John MacManus from Altamanu were in attendance. Phase one renovations of Carroll Park in cooperation with Elementary School District 97 was completed in September 2007. In connection with the improvements at Carroll Park, Director Balling discussed that the Park District began working with the Trust for Public Lands to purchase property at 1140 S. Kenilworth and 1138 S. Kenilworth until the Park District could apply for OSLAD Funding. The 1140 S. Kenilworth property will be rented through the end of July. Josephine Bellalta reviewed a draft site plan and gathered ideas from the Park Board. The final approved plan will be submitted with the grant once it is received. The concept plan showed turning these properties into additional multi-use play fields.

B. Scoville Park WWI Monument Restoration

Director Balling discussed plans to restore the WWI Monument in Scoville Park. He explained that the restoration will be approximately \$150,000-\$300,000. Don Maynard with Garapolo Maynard is working on the development of a Request for Proposals for conservators to restore the War Monument. Director Balling requested Board feedback in determining whether to proceed with this project or hold off until the Park District has received OSLAD Funding for the Longfellow Park project. Director Balling under the direction of the Board was authorized to proceed with the Request for Proposals for the restoration work in the next few months.

C. Extended Cab Pick Up Trucks Bids

Mike Grandy, Buildings and Grounds Superintendent discussed the need for the Park District to replace two Dodge Dakotas. Buildings and Grounds requested the Board to authorize the Park District, upon review of bids, to purchase replacement vehicles as in accordance with the bidding specifications. Bids will be accepted on April 14, 2008. In addition the Board is requested to authorized Mike Grandy to dispose of vehicle 476 a 1996 Dodge Dakota, 511 a 1998 Dodge Dakota, and 274 a 1987 Ford Van which will be declared as surplus property to the Park District. These vehicles are to be sold at the highest bidder via sealed bid, public auction, or other sale mechanism that will insure the Park District a fair market value for this surplus property. Board consensus was to place this item under Old Business at the April

- Regular Board meeting.
- D. Longfellow Park Project**
Director Balling discussed with the Board the current information available regarding the OSLAD Grant and determine a course of action on how to best proceed. Director Balling informed the Board that the Park District is still waiting to hear from the Governor Office on when funds or a waiver to proceed with the project would be released. Director Balling informed the Board that he attended a Legislative Hearing regarding OSLAD on April 16 in Springfield. The Board discussed what funding options may be available if the OSLAD grant was not received. Director Balling was authorized to proceed with the elevator portion of the project. The Board requested that the Park District hold off on other portions of the project to give time for the Governor to release the OSLAD funding. Director Balling informed the Board that there would be a pre-construction meeting with the neighbors on April 22 at the Hedges Administrative Center.

III. Recreation and Facility Program Committee

- A. Affiliate Agreements for Sports Groups – Huskies Softball Club**
Matt Ellmann, Superintendent of Recreation, informed the Board that the Park District has received Affiliate Agreements from all partners, the last being the Huskies Softball Club. The Board was recommended to accept and approve the 2008 affiliate agreement with the Huskies Softball Club.
- B. Gymnastics Spring Floor bid Timeline**
Matt Ellmann, Superintendent of Recreation informed the Board that the Park District is seeking to replace the Gymnastics Center's Spring Floor. The current floor is over 15 years old and is in need of frequent repairs and adjusting. Superintendent Ellmann discussed that in addition to the spring floor panels, the 2" foam padding and the competition carpet, which covers the spring floor, will be replaced as well. Preliminary investigation places the total cost of replacement at approximately \$25,000, which is the amount that has been budgeted. In addition, in the event that a suitable bid for installation is not received, staff will locate and hire an independent contractor to install the spring floor, connectors, foam padding and carpet between June 16th and 18th. Superintendent Ellmann informed the Board that the bid opening is scheduled for May 2. A recommendation will come before the Board at the May Regular Board meeting.

IV. Administration and Finance Committee

- A. Appointment of Board Officers and Committees 2008**
The Board consensus was to place this item on the April 17 Annual Meeting Board.
- B. Appointment of FOPCON, Pleasant Home Foundation, Memorial Trust, and PDCC Representatives**
The Board consensus was to place this item on the April 17 Annual Meeting Board.
- C. 2009 Budget Update**
Kent Newton, Business Operations Superintendent informed the Board that Staff would be presenting 2009 budgets for their department. Tentative dates for Strategic meetings will be distributed to the Board in June.
- D. Copier Lease RFP**
Yanie Myvett, Business Operations Assistant discussed the need to submit Request for Proposals for the two multifunction copiers at the Hedges Administrative Center. The current lease for these copiers expires July 1, 2008. Yanie explained that the current copiers have reached their usage limit and it would be beneficial for the Park District to upgrade the copiers we are currently using. Request for Proposals for multifunction digital copiers and a folder machine were sent out on April 4.

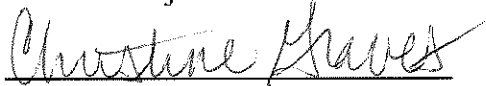
Proposals are due from prospective vendors by Friday, April 25. A recommendation will be brought before the Board at the May Committee of the Whole for consideration.

V. Executive Session

No Executive Session.

VI. Adjournment

At 9:25pm a motion was made by Commissioner Valentine and seconded by Commissioner Bracco to adjourn. Motion carried in a voice vote of 4:0.



Secretary
Board of Park Commissioners

May 15, 2008
Date



President
Board of Park Commissioners

May 15, 2008
Date