



Park District of Oak Park

2009 Block Party Request Form

John L. Hedges
 Administrative Center
 218 Madison St
 Oak Park, IL 60203

COST: \$90.00

INSTRUCTIONS: **FIRST:** Visit the Village website at http://www.oak-park.us/planning/block_parties.html and follow the directions on the village website or call the Village at (708) 383-6400.

After scheduling with the village is complete, complete this form and submit in person to the Customer Service Staff between the hours of 8:30am - 5pm Monday through Friday or submit via drop box after hours at the above location. Request forms will NOT be accepted without payment of \$90.00.

The village will drop off barricades and no parking signs the day prior to your event and pick them up afterward.

BLOCK PARTY PARENTS / SPONSOR INFORMATION:

Please provide two block party leaders at different addresses on the same block.

Name: _____ E-mail: _____

Address: _____

Home Phone: _____ Cell Phone: _____

Name: _____ E-mail: _____

Address: _____

Home Phone: _____ Cell Phone: _____

Approximate number of children attending: _____

CHOOSE DATE AND TIME (Saturday's only):

Dates range from June 13 – August 8th (no slots available on July 4th).

Times available are 10am - 12pm or 2 - 4pm.

Date: _____ Time: _____

IMPORTANT INFORMATION:

As a Block Party SPONSOR, your attendance at the program is required. You will be expected to distribute prepared information fliers to each household as well as posting NO PARKING signs on your block (these will be provided by Public Works). Please do not staple or nail NO PARKING signs to trees, as it causes significant damage. Park District staff will NOT be providing food or drink, so please arrange this on your own. Games scheduled by Park District staff are targeted to youth only. The Park District Block Party Staff will plan activities, themes, sports, crafts, and more! You will receive an email confirmation within 1 week regarding the scheduling of your Park District Block Party.

QUESTIONS:

Please leave a message with the Recreation in the Streets / Block Party Coordinator at (708) 725-2113.

In partnership with the community, we provide quality parks and recreation experiences for the residents of Oak Park

For Office Use Only: Date and Time Received: _____